

Date
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Chapter - 2

Charts in MS Excel

Q1 What is a chart? Describe any two component of a chart.

Ans 1 A chart is a pictorial graphical representation of the data.

Description of two components.

Chart Area:- It is the area that holds all the elements of the chart.

Plot Area:- It is a window within a chart area. It displays the plotted data, data series bounded by X-axis and Y-axis.

X-Axis:- It is the horizontal axis also known as category axis.

Y-Axis:- It is vertical axis also known as value axis.

Q2 Differentiate between a column chart and a bar chart.

Ans 2 Column chart illustrates the comparison among different data items through vertical bars while bar charts data items are represented in the form of long bars - which are also known as rods.

Q3 What is Combo Chart? Name the most popular type of combo chart.

Ans 3 A combo chart refers to a single chart that is a combination of two charts. It is used to combine two different charts into a single chart. A combination



Sample of combo chart



of column chart and line chart is the most popular combo chart.

Q-4 Define the term sparkline?

Ans 4 A sparkline is a miniature chart that fits into a cell of an Excel worksheet. It is used to create tiny charts for each record. It helps to analyze the trends of an individual object or ability.

Q-5 Explain the utility of grouping worksheet?

Ans 5 Grouping worksheet feature is used to enter common data and apply common formatting effects in the grouped worksheet.

End.

Sign

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